**Tiffany's Duties**

1. Stock room 2,3,6 with surgery supplies

2. Send back failed implants

3. Send parts to other dentists after uncovering

4. Surgical log book, materials and drills up to date

5. First Assist the doctor

6. Surgical equipment (maintain and repair)

7. EOD and EOW (end of day and week) checklist complete

8. Post op checks

*updated 01/11/16*